



শেল্টার কো-অপারেটিভ হাউসিং সোসাইটি লিমিটেড
SHELTER CO-OPERATIVE HOUSING SOCIETY LTD.

(REGD. NO. 15/CMAH OF 2001 DATED 23.05.2001)

77CC/2, ANUPAMA HOUSING COMPLEX, PHASE-II, VIP ROAD, KOLKATA - 700 052

PHONE : 2500 6787

WEBSITE : www.shelteranupama.org EMAIL ID : shelter.anu2@gmail.com

No. SCHSL/TECH -5 / 31 / 2020-21

Dated 04 / 10 / 2020

Subject : Notice Inviting Quotation for "Termite preventive operation " at the premises of Shelter Co-operative Housing Society Ltd .

Sealed quotations are invited by the Secretary , Shelter Co-operative Housing Society Ltd . for "Termite preventive operation ." of (total 19 blocks) from reputed pest control Contract Providers .

Scope of Works :

Sl. No.	Nature of The Work	Areas to be covered for Termite preventive operation
1	Area covering the meter room / meter box place	a) Total common areas of all the 19 Buildings b) Entire Car parking space c) Meter room / Box d) All letter box areas e) Water pump rooms
2	Area covering the letter box area	
3	Injecting chemicals skirting level every one Sq ft area	
4	Chemical pushing upto a max of 5 times of every hole	
5	Sealing of the hole with White Cement	
6	Standard Chemicals such as termiseal should be used which does not provide health hazard to humans and approved by Ministry of Health due to toxicity nature of Chemicals and environment friendly	
7	Outside walls should also be in the scope wherever necessary as appropriate	
8	Provide an annual check up of at least 4 per year with special focus during the rainy season	

Note :- 1) The interested Contract providers are invited to inspect the site regarding as mentioned in the scope of works along with our representative to point out and finalize the areas to be repaired , before submitting their offer .

Job Specification :

1 . The standard quality of re-agents , as mentioned in the scope of work , to be used .

Warranty of the job : Minimum 10 years or more and attending to any type of defects within a maximum of three days .

Page 1 of 5



Banerjee

Technical Bid (Eligibility Criteria) must be sealed in **Envelope A** which should include the following documents .

- 1)Copy of PAN Card ,
 - 2)Copy of Trade License certificate ,
 - 3)Copy of VAT registration certificate ,
 - 4)Copy of Service Tax registration ,
 - 5)Copies of Income Tax returns (last two years) ,
 - 6)Proof of execution of works : Vendor should have successfully executed /completed similar works with one work order of value equal to 80% or more of the estimated cost or two separate work orders , each for a value equal to or more than 50% of the estimated cost in last 5 years in similar type of Societies , Private Sectors etc.
 - 7 Proof of satisfactory service for the above works from the end user (for the same type of work) shall be attached . Certification of satisfaction with complete details of work carried out shall be submitted .
 - 8 EMD for Rs. 5,000 / . must be attached with the Technical Bid .
 - 9 Acceptance letter as per Annexure – II .
- **Envelope B** containing the commercial bid (Financial Bid) in the prescribed format given in Annexure – I
 - **Both the Envelopes (A & B)** are to be sealed individually and insert in another envelope marked “ Master Envelope “ . The Master Envelope should be super scribed “ NIQ for “Termite preventive operation “ “ at SCHSL .
 - **Critical Dates** for “ Repairing Works (Civil) “ at SCHSL .

Sl. No.	Activity	Date	Time in IST
01	Last Date and Time of receipt of quotation	20 / 10 / 2020	1530
02	Date and Time of Opening of quotation	20 / 10 / 2020	1630

Terms & Conditions

Terms & Conditions

Duly completed quotation along with the requisite documents should reach by registered post or by person at the following address on or before 20 / 10 /2020 upto 1530 IST positively.

The Secretary ,

Shelter Co-operative Housing Society Ltd . ,
77CC/2, ANUPAMA HOUSING COMPLEX, PHASE – II,
VIP ROAD, KOLKATA- 700052
PHONE - 033 2500 6787

- Quotation will be opened on 20/ 10 / 2020 at 1630 Hrs. in the presence of interested bidder or their authorized representative . SCHSL will not be responsible for delay in submission of quotations sent by post . **Envelope B** which shall be opened after Scrutiny of the basic (eligibility criteria) documents of **Envelope A** .
- **The Bidders** who , who will not qualify in the Technical Bid (Eligibility Criteria) in **Envelope A** , for them the commercial bid (Financial Bid) i.e **Envelope B** will not be opened and their Bid will be treated as cancelled .
- **The Price** quoted in the **Annexure – I** (Financial Bid) should be inclusive of all type of Taxes . No extra payment will be made other than quoted amount.
- **The validity** of quotation should be for a minimum period of **60 days** .
- **Incomplete and ambiguous** quotations will be rejected .
- **SCHSL** reserve the right to accept / reject any quotation without assigning any reason .
- **Payment Terms** :- Payment will be released within Seven working days after scrutiny against receipt of claims and satisfactory certification from our representative as assigned on submission of documents as below :
 - 1) Bills (in Triplicate)
 - 2) Satisfactory certificate from the person , assigned by SCHSL , must be attached .



Banerjee

ANNEXURE - I

FINANCIAL BID

Subject : - Submission of Financial Bid -- Notice Inviting Quotation for "Termite preventive operation " at the premises of Shelter Co-operative Housing Society Ltd .

Sl. No.	Description of Works	Basic Amount (in Indian Rupees) (Per Unit / Per Sq . ft .)	Taxes & Other Charges if any	Total Cost Involved Inclusive of all Taxes and others (in Indian Rupees)
01				
02				
03				
04				
05				
Total Cost (Including all Taxes and Other charges) In Words :-			Rs.	

Yours Sincerely

Date

(Authorized Signatory With Stamp)

Name and Address of the Firm _____

Telephone & Fax No. _____

Mobile No . _____

E-mail Address _____

Page 4 of 5



A handwritten signature in blue ink, appearing to read "Banerjee".

ACCEPTANCE LETTER

(To be submitted in Envelope - " A ")

To
The Secretary ,
Shelter Co-operative Housing Society Ltd. ,
77CC / 2 , Anupama Housing Complex , Phase – II ,
VIP Road , Kolkata - 700052

Subject :- Acceptance of all Terms & Conditions of NIQ .

Name of Work :- "Termite preventive operation ."
at the premises of Shelter Co-operative Housing Society Ltd .

Dear Sir ,

The tender document for the works mentioned above have been obtained from Shelter Co-operative Housing Society Ltd. and I/We hereby certify that I / We have read the entire Terms & Conditions of the NIQ document and agree that the NIQ document so obtained by me / us shall form part of the contract agreement and I / We shall abide by the conditions / clauses contained therein .

1. I / We hereby unconditionally accept the Terms & Conditions of Shelter Co-operative Housing Society Ltd. , NIQ document in its entirety for the above works .
2. It is clarified that after unconditionally accepting the NIQ conditions in its entirety , it is not permissible to put any remarks / conditions (except unconditional rebates on quoted rates if any) in the NIQ enclosed in Envelope " A " & " B " and the same has been followed in the present case . In case any provisions of this NIQ are found violated after opening Envelope "A" & "B" , I / We agree that the quotation shall be rejected and Shelter Co-operative Housing Society Ltd. shall without any prejudice shall cancel the quotation .

Yours Sincerely

Date

(Authorized Signatory With Stamp)

Name and Address of the Firm _____

Page 5 of 5



A handwritten signature in blue ink, appearing to read "Banerjee".